

## Overview, Scrutiny & Policy Development Committee

**Monday, 9 November 2020**

Present: Councillor S Graham (Chair)  
Councillors J Allan, A Austin, B Burdis, K Clark, M Green,  
Janet Hunter, A McMullen, A Newman, P Oliver,  
M Rankin, D Cox, J Kirwin, W Samuel and S Fallon

### **OV58/20 Appointment of Substitute Members**

There were no substitutes.

### **OV59/20 Declarations of Interest and Dispensations**

There were no Declarations of Interest.

### **OV60/20 Minutes**

**Resolved** that the minute of the meeting held on 7 september 2020 be confirmed.

### **OV61/20 Annual Report of the Elected Mayor**

Due to technical issues the Elected Mayor was unable to connect to the virtual meeting.

**Agreed** that the Elected Mayor be invited to the next meeting on 18 January 2021 to present her Annual report.

### **OV62/20 Efficiency Savings Programme 2020/21 Quarter 2 Progress Report**

The Committee received a report that provided the Quarter 2 position of the key 2020/21 projects and business cases within the Efficiency Savings Programme.

The overall agreed efficiency savings was £3.622m, which was made up of £0.805m of business cases new to 2020/21, £1.346m for the impact of prior year business cases on 2020/21 and £1.471m business cases within Health, Education, Care and safeguarding that required permanent delivery in 2020/21.

It was expected that significant impact by covid-19 will be seen especially within Health, Education, Care and safeguarding and Commissioning & Asset Management in 2020/21.

The update set out each project that would deliver the required savings whilst delivering priority outcomes within the agreed Efficiency Plan.

The financial position at the end of quarter two was;

- (£0.178m) had been delivered against the overall target via project activities outlined in associated business cases;
- A further £1.068m was expected to be delivered against the targets during the financial year;
- £2.732m of the overall target remained to be delivered.

**Agreed** that the Efficiency Savings Programme 2020/21 Quarter 2: Progress be noted.

#### **OV63/20 Scrutiny Sub Committee progress report**

The Committee received a report that provided an update to the work its sub-committees had undertaken since its last update on the 5 August 2020.

The Committee was asked to agree that future meetings of the sub-committees be live streamed in line with Overview, Scrutiny & Policy Development Committee and Finance Sub-committee.

**Agreed** that (1) the Scrutiny update report be noted; and (2) going forward all sub-committees hold meetings virtually and live streamed to YouTube.

#### **OV64/20 Technical Services Partnership - Capita Quarterly Report**

The Committee received update for partnership performance for the first two quarters April 2020 – September 2020.

The Council monitors performance of the Partnership on a monthly basis and Capita are required to meet a series of important performance milestones for each service they deliver on our behalf and these are known as Key Performance Indicators ('KPI's).

The KPI's, divided into Category 1 (not linked to the payment mechanism) and Category 2 (linked to the payment mechanism) and each have an explicit target.

Performance scorecards were reported for each of the following service areas:

- Property Services
- Engineering Services
- Regulatory Services

At the start of each financial year the Committee receives the Annual Service Plan, which was included in the agenda for consideration.

**Agreed** that the Technical Services Partnership – Q1 & Q2 performance be noted.

#### **OV65/20 Exclusion Resolution**

**Resolved** that under Section 100A(4) of the Local Government Act 1972 (as amended) and having applied a public interest test in accordance with Part 2 of Schedule 12A the press

and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act.

**OV66/20      Technical Services Partnership - Further Information**

**Agreed** that the Capita Financial Performance for the first two quarters April 2020 - September 2020 be noted.